

CONSULTATION STRATEGY

TLI Training Package Development

Rail Fundamentals (Pre-vocational) Project

Project Purpose Statement

This project will create nationally recognised Certificate II in Rail Fundamentals (Pre-Vocational) for the Transport and Logistics Training Package to strengthen the rail talent pipeline across Australia.

Project Timeline

Overview of major stages in this project. Please note timeframes and dates may change through the progress of the project.

- A **Technical Committee** (TC) of subject matter experts will be formed for this project to help review and develop training products - commencing 23 March 2026
- Approximately 12-16 TC meetings, with the last meeting serving as the final review and TC signoff
- TC Meetings will be online and 2 and 4 hours in duration
- Stakeholder Consultation - There will be two Public Consultations during the review and development phase (an additional consultation period will be conducted if required):
 - 1st consultation – August 2026 (4 weeks)
 - 2nd consultation – Oct/Dec 2026 (2 weeks)
- Submission of final draft products for SRO / States and Territories review – January 2026
- Training products submitted to Assurance Body – February 2026
- A Webinar will take place after completion of the project.

Stakeholder Consultation

ISA will work closely with stakeholders throughout the life of the project and consider all ideas, opinions, and feedback to ensure the revised training products meet the needs of industry. This will include capturing the views of stakeholders in metropolitan, regional and remote areas across all states and territories, including employers and organisations with limited representation. A consultation log containing a high-level summary of all feedback and ISA's response will be maintained and available on our website.

This strategy will ensure the products are relevant, up-to-date, and align with industry and regulatory requirements.

Stakeholder Identification

Key stakeholder groups for this project include:

- Industry subject matter experts
- Registered Training Organisations (RTOs)
- Industry associations and bodies
- Regulators
- Government agencies
- Employers and business representatives
- DEWR
- State Training Authorities & Senior Responsible Officers (SROs)
- Applicable Unions
- Appropriate Jobs and Skills Councils (JSCs)
- Aboriginal and Torres Strait Islander community representatives, where applicable
- Disability advocates, where applicable
- Any other relevant organisations and individuals

Refer to Appendix A: Organisations for Targeted Consultations

Refer to Appendix B: Key Stakeholder types by State/territory

Consultation Mechanisms

The following stakeholder engagement methods and communication channels will be utilised to ensure our consultation obtains balanced and representative feedback:

- Direct engagement: Face to face consultations, Site visits, Phone, emails, video/teleconferencing meetings
- ISA Newsletter and targeted EDMs to stakeholders
- ISA website (project pages)
- Conferences and industry events
- Stakeholder networks and forums
- ISA regional fora
- Media – digital and broadcast media (media releases)
- Social media – e.g. LinkedIn posts
- Webinars

Consultation will be structured to ensure stakeholders are afforded appropriate access to draft material, and time to provide considered feedback.

Training Product Development

The training products in this project will be drafted in consultation with the Technical Committee (TC) and their networks. At the public consultation stage/s, ISA will present the draft training products for feedback from stakeholders. Whilst specific public consultation dates are identified, feedback is welcomed at any time throughout the project. If you have any questions about this project, please contact Grant Power, Project Specialist, grant.power@iscjsc.org.au

Accessibility

The consultation process will be accessible to all stakeholders. ISA will provide options for participation that cater to various needs and preferences.

Feedback Acknowledgment

We will acknowledge the input and feedback from stakeholders, recognising their valuable contributions to the training product development.

Appendix A: Organisations for Targeted Consultations

Stakeholder	Engagement Method
TC members	<ul style="list-style-type: none"> • TC Meetings • TC Phone calls • TC Emails
Department of Employment and Workplace Relations (DEWR) Oversees inclusion and diversity strategies and provides funding and policy support through mechanisms like the JSC Grant Agreement.	<ul style="list-style-type: none"> • Direct emails • Team meetings • Project webinars • Face to face as needed • Phone as needed
National Transport Commission Plays a role in regulatory alignment and policy development for inclusive transport practices.	<ul style="list-style-type: none"> • ISA EDMs • ISA Project Page • ISA LinkedIn Page • Invite Workforce Australia and suitable providers on the Technical Committee • Project webinars • Face to face as needed • Phone as needed
Victorian Government – Victorian Infrastructure Delivery Authority (VIDA) Victorian Government who developed the initial content and can see the Rail industry benefit from the broader implementation of a national program.	<ul style="list-style-type: none"> • ISA EDMs • ISA Project Page • ISA LinkedIn Page • Invite Workforce Australia and suitable providers on the Technical Committee • Project webinars • Face to face as needed • Phone as needed
Rail Enterprises	<ul style="list-style-type: none"> • ISA EDMs • ISA Project Page • ISA LinkedIn Page • Invite Employers on the Technical Committee • Project webinars • Face to face as needed • Phone as needed
Union/s, Employee’s Associations	<ul style="list-style-type: none"> • ISA EDMs • ISA Project Page • ISA LinkedIn Page • Invite Unions on the Technical Committee • Project webinars • Face to face as needed • Phone as needed
SRO and STA’s	<ul style="list-style-type: none"> • ISA EDMs • ISA Project Page

	<ul style="list-style-type: none">• ISA LinkedIn Page• Invite RTOs on the Technical Committee• Project webinars• Teams meeting• Phone as needed
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Appendix B: Key Stakeholder types by state

Stakeholder type	National	QLD	NSW	ACT	VIC	SA	NT	TAS	WA
Industry employer		✓	✓	✓	✓	✓	✓	✓	✓
Industry association / Peak industry body	✓								
ITAB		✓	✓	✓	✓	✓	✓	✓	✓
Government Commonwealth Enterprises	✓								
Government State Enterprises		✓	✓	✓	✓	✓	✓	✓	✓
SRO / STA	✓	✓	✓	✓	✓	✓	✓	✓	✓
Training Providers	✓	✓	✓	✓	✓	✓	✓	✓	✓
Union (RBTU)	✓								