

ISA Consultation Strategy

Maritime Training Package Development

Project Purpose Statement

This project will review the Maritime Training Package to align products with a new maritime regulation known as Marine Order 505 (Certificates of competency – National Law) for domestic commercial vessels which came into effect on 1 January 2023, following industry consultation over a two-year period.

This has resulted in changes to Australian Maritime Safety Authority (AMSA) Certificates of competency including:

- introduction of a new licensing category Coxswain Grade 3
- replacement of the Master < 35m with Master < 45m
- replacement of the Master < 80m with Master < 100m
- phasing out of Mate < 80m certificate of competency.

In response to MO505, AMSA and stakeholders have requested that training products for Near Coastal job roles be reviewed to reflect licensing and regulatory requirements.

The reviewed training products are due to be submitted to the Assurance Body by **30 August 2024**.

Project Timeframe

Overview of major stages in this project. Please note timeframes and dates may change through the progress of the project.

- Technical Committee review and development commenced 7 December 2023
- Five TC cycles, with the fifth cycle serving as the final review and signoff
- Stakeholder Consultation - There will be two Public Consultations during the review and development phase
 - 1st consultation - Mar 2024 (2 weeks)
 - 2nd consultation - June 2024 (2 weeks)
- Submission - Submission of draft Training Products / Final draft for states and territories review - 1 Aug 2024
- Project submitted to Assurance Body - 30 August 2024
- Webinars will be offered during the life of the project
 - 1st Webinar 11 December 2023
 - 2nd Webinar March 2024

- 3rd Webinar August 2024.

Stakeholder Consultation

This Stakeholder Consultation strategy has been developed in to ensure that ISA identify and engage all relevant stakeholders through our consultations. It reflects a shared commitment to embedding effective engagement and consultation practices to ensure Training Package review and development work is responding to the needs of the industry. Consideration will be given to capturing the views of stakeholders in metropolitan, regional and remote areas across all states and territories, including employers and organisations with limited representation.

Objective:

The aim of this consultation strategy is to gather insights and feedback from key stakeholders in the sector to inform the revision and development of training package products. This strategy will ensure that the training products are relevant, up-to-date, and align with industry and regulatory needs.

Stakeholder Identification:

Key stakeholder groups for this project include:

- Industry subject matter experts
- Registered Training Organisations (RTOs)
- Industry associations and bodies
- Maritime Regulator
- Government agencies
- Employers and business representatives
- DEWR
- State Training Authorities & Senior Responsible Officers (SROs)
- Unions
- Appropriate Jobs and Skills Councils (JSCs)
- Aboriginal and Torres Strait Islander community representatives, where applicable
- Disability advocates, where applicable
- Any other relevant organisations and individuals

Consultation Mechanisms

Consultation mechanisms will be determined based on the size of the project, and drivers for the work and impact of the project deliverables.

Different mechanisms will be required for projects with a diversity of views to those where there is generally consensus about workforce requirements and project outputs and their implementation.

ISA will work closely with stakeholders throughout the life of the project and consider all ideas, opinions, and feedback to ensure the revised training products meet the needs of industry. A consultation log containing a high-level summary of all feedback and ISA's response will be maintained and available on our website.

To ensure consultation achieves the depth of reach required to obtain balanced and representative feedback, project promotion will be multifaceted including as many of the following as required:

- Direct engagement: Face to face consultations, Site visits, Phone, emails, video/teleconferencing meetings
- ISA Newsletter and targeted EDMs to stakeholders
- ISA website (project pages)
- Conferences and industry events
- Stakeholder networks and forums
- ISA regional fora
- Webinars
- Media – digital and broadcast media (media releases)
- Social media – (e.g.: Twitter now known as X and LinkedIn posts)
- ISA will facilitate three webinars at initial, development and post implementation stages of the project to support stakeholders in understanding the reason for the changes and how implementation of the changes will affect them.

Appendix A: Organisations for Targeted Consultations

Appendix B: Key Stakeholder types.

Where there is a large volume of project outputs, consultation mechanisms and timing will be structured to ensure stakeholders are afforded appropriate access to material, and time to provide considered feedback *(it needs to be remembered that the vast majority of stakeholders will be managing the review of material and development and submission of feedback in addition to their duties in their substantive job role)*.

Where projects are more contentious, and there is a known diversity of views, more direct forums such as webinars, workshops/forums and/or focus groups will be used to facilitate the open exchange of views.

Consultations:

The training products in this project will be drafted in consultation with the Technical Committee and their networks. At the public consultation stage, ISA will then present and discuss the draft training products, collecting feedback from a wide range of stakeholders across the country. Whilst specific public consultation dates are identified, feedback is welcomed at any time, and will help the Technical Committee in drafting the training products. Stakeholders are encouraged to contact the project specialist via ISA website.

Accessibility:

The consultation process will be accessible to all stakeholders. ISA will provide options for participation that cater to various needs and preferences.

Feedback Acknowledgment:

We will acknowledge the input and feedback from stakeholders, recognising their valuable contributions to the vocational unit development.

If you have any questions about this project, please contact [Ron Horne](#), Project Specialist.

Appendix A: Organisations for Targeted Consultations

| Stakeholder type | Organisation | Coverage |
|---|---|-----------------|
| Commonwealth Government Representative | Department of Infrastructure, Transport, Regional Development | National |
| | DEWR | National |
| Employer | Sealink | National |
| | Sea Swift Pty Ltd | National |
| Industry Association | Association of Marine Park Tourism Operators | National |
| | Maritime Industry Australia Limited | National |
| ITABs/Advisory bodies | ISCANT | State |
| Regulator | AMSA | National |
| STAs | State Training Authority | State |
| Training Providers | TAFE NSW | State |
| | TAFE WA North Regional | State |
| | South Metropolitan TAFE | State |
| Union | AIMPE | National |
| | AMOU | National |
| | MUA | National |

Appendix B: Key Stakeholder types by state.

| Stakeholder type | National | QLD | NSW | ACT | Vic | SA | NT | TAS | WA |
|---|----------|-----|-----|-----|-----|----|----|-----|----|
| Industry employer | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Industry association /Peak industry body | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| ITAB | | | ✓ | | | | ✓ | | |
| Government Commonwealth Enterprises | ✓ | | | | | | | | |
| Government State Enterprises | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Maritime Regulator | ✓ | | ✓ | | | | | | |
| STA | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Training Providers | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ |
| Union | ✓ | | | | | | | | |